

STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD  
89 Kings Highway, Dover, DE 19901  
(302) 739-9948

**Monthly Meeting Minutes**  
*For March 6, 2013*

**Members Present:** Gerry Desmond, Lāf Erickson, Paul Hufschmidt, Byron Jefferson, Phil King, Andrew Whitman for Dave Schepens, Ken Walsh

**Also Present:** Bruce Bagley; DNREC staff: Dawn Baker, Roy Heineman

❖ Meeting began at 9:15 a.m.

❖ February 6, 2013 Meeting Minutes reviewed; Paul made a motion to approve; Ken seconded, all approved.

❖ License Applications:

<i><b>Applicant Name</b></i>	<i><b>License Type</b></i>	<i><b>Approved</b></i>	<i><b>Denied</b></i>	<i><b>Motion By</b></i>	<i><b>2<sup>nd</sup> By</b></i>	<i><b>All In Agreement</b></i>
Donald Warrington	B	X		Ken	Gerry	X
Daniel Cleary	E	X*		Ken	Paul	X
William Yoder	F	X		Gerry	Ken	X

*\* Gerry abstained from voting since applicant is an employee*

❖ Charles Webb (Class A,B,E,F,H #2386) - Charles Webb entered meeting at 9:30; Byron introduced Mr. Webb to OSSAB; Byron gave overview of reasoning for requested appearance; Byron read letter from Mr. Eugene Bradley; Mr. Webb explained that Mr. Bradley had contracted him to do an inspection of an existing system for a real estate sale; Mr. Webb explained that he dug up the existing septic tank and pumped out the tank which was a single compartment tank; Mr. Webb explained that he also dug up distribution box which was melting and explained that the pipes going to the drainfield has water in them; Mr. Webb explained to Mr. Bradley (owner) that the system would not pass Class H Inspection; Mr. Webb explained that Mr. Bradley wanted the work completed immediately; Mr. Webb explained that a soil evaluation must be done, then a system design, which would require deposit and the remaining monies would be applied towards the installation of new system; Mr. Webb hired a licensed soil scientist to perform the soil evaluation; Mr. Bradley signed contract with Mr. Webb; Mr. Webb explained that after he had the soil evaluation completed, Mr. Bradley contacted him and wanted a second opinion, then later asked for a refund; Mr. Webb explained that it is his understanding that Mr. Bradley hired someone else to look at system and had a buyer interested in purchasing the home in as-is condition; Mr. Webb explained to Mr. Bradley that he has a signed contract to install a new system and indicated that he was currently still in process of obtaining a septic permit; Mr. Webb also explained that the property has since been sold and he applied money towards installation of new system to the new owner; Byron noted that Mr. Webb has actually performed a Class H Inspection on the property and he should complete the inspection paperwork to DNREC; Roy explained the

accountability of Class H Licensee; Lāf asked Mr. Webb when the soil evaluation had been submitted to DNREC, Mr. Webb responded 11/28/2012; Ken suggested that Mr. Webb provide Mr. Bradley with an itemized invoice for work performed; Andy asked Charlie to submit the Class H Inspection report to GWDS, Mr. Webb agreed; Byron thanked Mr. Webb for attending; Mr. Webb left meeting at 10:10; No further action requested at this time.

❖ Continuing Education Training:

◆ Andy Martinez (Class C #2210): On-line courses

- Improving Pumping Systems Pt. 1 - *Approved 1 hr*
- Improving Pumping Systems Pt. 2 - *Approved 1 hr*
- An introduction to Small Flow Waste Treatment Systems - *Approved 2 hrs*
- Introduction to Wastewater Collection and Pumping - *Approved 8 hrs*

- ❖ Byron made a motion to add Bruce Bagley to the agenda, Ken seconded, all approved. Mr. Bagley explained to the OSSAB that he was anxiously waiting for an answer from reviewing soil scientists of his field practicum; he explained that he submitted the last part of the field practicum on January 9, 2012; Phil explained that the field practicum is currently being reviewed and graded; Phil also explained that this is a volunteer position and that he intends to meet with Lāf in the near future; Mr. Bagley explained that he is no longer on suspension and feels that he should be considered as a new applicant; Mr. Bagley explained that he has worked with a Soils Classifier for four years and has attended the required course and what would be required if he does not pass the field practicum; Mr. Bagley asked what course would then be required; Lāf suggested that all correspondence from Mr. Bagley be directed to Dawn and forwarded to Lāf and Phil; Roy suggested that the field practicum be completed prior to giving final grade; Mr. Bagley left meeting at 10:40.

❖ Enforcement / Compliance:

- Andy met with Mike Willey, Jason Baumgartner and Jim Cassidy in the Georgetown Office to discuss Manager's Warnings; No action requested at this time.
- Roy announced that Mr. Hans Scheing had submitted an appeal to Secretary Ordered Suspension

- ❖ Next scheduled meeting for April 3, 2013.

- ❖ Meeting adjourned at 10:55 a.m.



Prepared By Dawn Baker



Approved By Byron Jefferson